



**Community Development Department**  
 111 North 100 East  
 Washington City, UT 84780  
 Phone (435) 656-6325  
 Fax (435) 656-6371  
 www.washingtoncity.org

# Minor Subdivision

**FOR OFFICE USE ONLY**

Receipt # \_\_\_\_\_  
 Amount \$ \_\_\_\_\_  
 Date Received \_\_\_\_\_

**Name of Subdivision:** \_\_\_\_\_ **Number of Lots:** \_\_\_\_\_ **Acreage:** \_\_\_\_\_

**Project Location:** \_\_\_\_\_ **Specific Address:** \_\_\_\_\_

**Owner of Property Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-Mail Address:** \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-Mail Address:** \_\_\_\_\_

**Engineer Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-Mail Address:** \_\_\_\_\_

**CONTACT PERSON FOR PROJECT OF THOSE LISTED ABOVE:** \_\_\_\_\_

**Please include with the application per Title 10 Chapter 3 Section 2D of Washington City Ordinances:**

1. Schedule a time to attend Staff and Developer meeting held every Wednesday morning;
2. Two sets of mailing labels for all property owners within a 300 foot radius from the border of the subject property obtained from a title company;
3. Three 24"x36" copies of the plat drawing (ownership specific) showing the land to be subdivided, properly and accurately drawn to scale, and according to the subdivision ordinance, with the location of the existing structures and utilities (existing and proposed).
4. One 11" x 17" (reduced) copy of the plans; thirty-two copies if colored;
5. Title report, current within two weeks concerning the property described on the plat;
6. Make sure Construction Drawings have been submitted and approved by Public Works;
7. Pay all fees at the time of application. No Exceptions. Incomplete applications will be returned.
8. The project must be bonded with Public Works prior to recording.
9. Must satisfy Washington County Water Conservancy District impact fee before submitting plat application, submit verification with plat application.
10. Two CD's of actual recorded Plat (mylar) one to go to the County Recorders and one to stay on file at Washington City.

**Filing Fee:** \$400.00 + \$1.00 per label + \$250.00 per acre (Endangered Species Fee) +  
 \$4,630.00 per acre (Storm Drain Impact Fee) + additional costs that exceed the base fee for additional outside services

(803)----\$400 X  1  =  400

(803)----\$1.00 X \_\_\_\_\_ = \_\_\_\_\_

Labels

(802)----\$250 X \_\_\_\_\_ = \_\_\_\_\_

Acreage

(1902)--\$4630 X \_\_\_\_\_ = \_\_\_\_\_

Acreage

**Total Amount** = \_\_\_\_\_

**Maps & names of property owners are available at:**

Washington County Recorder  
 87 North 200 East  
 St. George, Utah 84770  
 (435)634-5709

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature or Consent of Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_